



# Nunburnholme with Kilnwick Percy Parish Council

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An Ordinary Meeting of Nunburnholme with Kilnwick Percy Parish Council was held on  
**Thursday 5<sup>th</sup> March 2026** at the Madhyamaka Kadampa Meditation Centre, Kilnwick Percy.

Present: Cllrs Halkon (Chair), R. Bird, Crabtree, Danter, Philips and Richardson  
Ward Cllr West  
The Clerk  
1 member of the public

The Minutes from this Meeting appear below.

## Minutes

The Meeting opened at 7:00pm.

### 2025.88 **Chair's Welcome**

Cllr Halkon welcomed everyone to the Meeting.

### 2025.89 **Apologies**

*To receive and agree or note apologies for absence from the Meeting.*

Apologies had been received from Cllr C.Bird, which were noted.

Apologies had also been received from Ward Cllrs Cary and Hammond.

### 2025.90 **Declarations of Interest**

(a) *To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item*

There were no Declarations of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

### 2025.91 **Public Participation**

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council under this item.

Initials: *WA*

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(b) *To approve the Schedule of Payments*

The Schedule of Payments was reviewed and approved by Cllrs Phillips and Richardson

AJ Gallagher	Insurance Renewal 2026	£498.29
Clerk	Clerk's Expenses (January Meeting)	£9.90
A. Hill	Repayment for defibrillator supplies	£75.18
Clerk	Clerk's Salary (January)	(Redacted)
T. Phillips	Repayment for Kilnwick Percy signs	£97.90
Clerk	Clerk's Salary (February)	(Redacted)

(c) *To review the balances of the current and savings accounts and to agree whether any transfers are necessary*

RESOLVED: A transfer of £2,000 from the Current Account to the Savings Account was proposed by Cllr Richardson and seconded by Cllr Phillips with all in favour

**ACTION:** Clerk to process the transfer as soon as possible

(d) *To review and approve the Budget for the 2026-27 Council year*

RESOLVED: The Budget was reviewed and approved by Cllr Halkon

(e) *To agree a donation to the meeting venue for room hire*

**ACTION:** Cllr Phillips to arrange for an invoice from the Meditation Centre for room hire

**ACTION:** Invoice to be provided for room hire at St James Church, Nunburnholme

2025.95 **Planning**

*To consider the below Planning Applications;*

**26/00131/PLF**

*Garforth Farm, Warter Road, Nunburnholme, East Riding Of Yorkshire YO42 1QZ  
Construction of single storey stable block to rear for private equestrian use only, single storey outbuilding to rear following demolition of outbuilding and single storey extension to side of farmhouse (retrospective); installation of replacement windows and doors to farmhouse and outbuilding; replacement cast iron rainwater goods to outbuilding; re-roofing of stable block*

RESOLVED: The Parish Council has no objection to this Planning Application and adopts a Neutral position.

**26/00132/PLB**

*Garforth Farm Warter Road Nunburnholme East Riding Of Yorkshire YO42 1QZ  
Listed Building Consent for the construction of single storey stable block to rear, single storey outbuilding to rear following demolition of outbuilding and single storey extension to side of farmhouse (retrospective); installation of replacement windows and doors to farmhouse and outbuilding; replacement cast iron rainwater goods to outbuilding*

RESOLVED: The Parish Council has no objection to this Planning Application and adopts a Neutral position.

Initials: *JK*



2025.92 **Minutes**

(a) *To adopt the Minutes of the Ordinary Meeting held on Thursday 8th January 2026*

The Minutes of the Ordinary Meeting held on Thursday 8<sup>th</sup> January 2026 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Halkon

(b) *To review the Action Points from the Minutes of the January Meeting*

- replacements for the two signs at Kilnwick Percy had been purchased and installed
- Cllr Phillips had checked the card that NatWest had provided, but that is only for access to online banking and isn't a debit card. The Clerk has received a debit card which can be used for purchases and should avoid the need to reimburse third parties

**ACTION:** Ward Cllr West to follow-up the below matters from previous Meetings;

- two missing "Passing Place" signs on Featherbed Lane
- a broken "fingerpost" sign on Nunburnholme Hill
- a request to clear/widen the footpath between The Gatehouse and the triangle
- the Clerk had processed a transfer of £5,000 from current account to savings account
- the Clerk had submitted the Precept Demand to ERYC, with receipt being confirmed

**ACTION:** Cllr Phillips to arrange for an invoice from the Meditation Centre for room hire

**ACTION:** Invoice to be provided for room hire at St James Church, Nunburnholme

- information regarding ValeWatch had been circulated to those likely to be interested

**ACTION:** Ward Cllr West to liaise with ERYC regarding the below matters;

- a "Passing Place" sign which is in the hedgerow on Back Lane
- measures to rectify the repeated flooding at the bottom of Nunburnholme Hill
- the Clerk had assessed the free .gov.uk e-mail provision from Parish Online and an item had been added to the Agenda for this Meeting to consider the matter
- Agenda items had also been added for policy updates and for a Planning Application

2025.93 **Ward Councillors' Reports**

*To receive a report from the Ward Councillor(s) present at the Meeting.*

Cllrs Danter and Phillips asked Ward Cllr West about missed brown bin collections in Kilnwick Percy.

Cllr Danter also noted difficulties encountered when attempting to report this issue online.

**ACTION:** Ward Cllr West to liaise with ERYC on both of these matters.

Ward Cllr West provided the following updates;

- ERYC have approved their [Budget](#) with a 4.99% increase in Council Tax  
[East Riding budget agreed for 2026/27](#)
- All 72 ERYC bin lorries have been fitted with defibrillators. Training in CPR and defibrillator use will be provided to crews and it is hoped that Yorkshire Ambulance Service will use the bin lorry tracking system to dispatch a nearby crew should an emergency arise  
[Life-saving defibrillators fitted to all East Riding bin lorries in UK first](#)
- Negotiations are taking place between ERYC and a local company for a contribution towards long-term repairs to Intake Hill, which it is estimated will cost more than £600,000

2025.94 **Finance**

(a) *To review and approve the Accounts, Bank Statement and Bank Reconciliation*

The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Phillips and Richardson

Initials:



**2025.96 Policy Updates**

*To review and adopt updates to Standing Orders, Financial Regulations and Data Protection Policy, and to adopt the new IT Policy.*

RESOLVED: Each of the four policies was adopted and the discontinuation was approved

- (a) Standing Orders
- (b) Financial Regulations (including the discontinuation of "Financial Standing Orders")
- (c) IT Policy
- (d) Data Protection Policy

**ACTION:** Clerk to update the Parish Council website to reflect the above changes

**ACTION:** Clerk to curate Councillor training information within a new page on the website

**2025.97 Parish Council e-mail address**

*To agree the format and lettering for the new .gov.uk Parish Council e-mail address  
(The suffix can be "parishcouncil.gov.uk", "parish.gov.uk or "-pc.gov.uk".*

RESOLVED: The new e-mail address will be [Clerk@NunburnholmeKPParishCouncil.gov.uk](mailto:Clerk@NunburnholmeKPParishCouncil.gov.uk)

**ACTION:** Clerk to action this with Parish Online and to update counterparties in due course.

**2025.98 Schedule of Meetings**

*To agree the Schedule of Meetings for the 2026-27 Council year, together with the venue for each Meeting.*

RESOLVED: Meetings will be held on the first Thursday of alternate months, with Meetings during the Summer months held at St James Church, Nunburnholme and Meetings during the winter months held at Madhyamaka Kadampa Meditation Centre, Kilnwick Percy.

**ACTION:** Clerk to produce a Schedule of Meetings for the website and noticeboards

**2025.99 Councillors' Reports**

*To received updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that decisions cannot be made during this item.***

There were no urgent issues to raise under this item, but the below Action Point was noted.

**ACTION:** Cllr Halkon to check the street lights in Nunburnholme

**2025.100 Date of Next Meeting**

- (a) *To confirm the date and venue for the Annual Parish Meeting, the Annual Parish Council Meeting and the Ordinary Meeting in May*

RESOLVED: The Annual Parish Meeting, the Annual Parish Council Meeting and the next Ordinary Meeting will be held on **Thursday 7<sup>th</sup> May 2026** at **St James Church, Nunburnholme** with the Annual Parish Meeting commencing at **7:00pm** and being followed by the Annual Parish Council Meeting and then the Ordinary Meeting

- (b) *To note any items for inclusion on the Agenda for each of the above Meetings*

**ACTION:** Clerk to receive items for inclusion and add them to the relevant Agenda

The Meeting closed at 8:30pm.

Signed to confirm that the above Minutes are a true and accurate record of the Meeting:

Date: Thursday 7<sup>th</sup> May 2026

Chair of Nunburnholme with Kilnwick Percy Parish Council

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