



Nunburnholme with Kilwick Percy Parish Council

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An Ordinary Meeting of Nunburnholme with Kilwick Percy Parish Council was held on **Thursday 8th January 2026** at the Madhyamaka Kadampa Meditation Centre, Kilwick Percy.

Present: Cllrs Halkon (Chair), C. Bird, R. Bird, Crabtree, Danter, Philips and Richardson
Ward Cllr West
The Clerk
1 member of the public

The Minutes from this Meeting appear below.

Minutes

The Meeting opened at 7:00pm.

2025.78 Chair's Welcome

Cllr Halkon welcomed everyone to the Meeting.

2025.79 Apologies

To receive and agree or note apologies for absence from the Meeting.
Apologies had been received from Ward Cllrs Cary and Hammond.

2025.80 Declarations of Interest

- (a) *To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item*
There were no Declarations of Interest
- (b) *To note any Grants of Dispensation*
There were no Grants of Dispensation

2025.81 Public Participation

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***
There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council under this item.

Initials: *NA*



2025.82 Minutes

- (a) *To adopt the Minutes of the Ordinary Meeting held on Thursday 6th November 2025*
The Minutes of the Ordinary Meeting held on Thursday 6th November 2025 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Halkon
- (b) *To review the Action Points from the Minutes of that Meeting and to receive any updates*
 - The Clerk had circulated the current Budget v Actual position to Members
 - Ward Cllr West had advised that ERYC would not be able to assist with replacing the two signs in Kilnwick Percy, and the quotation from the third party was unsuitable
ACTION: Cllr Phillips to order two signs online using the previously-agreed £100 budget
 - **ACTION:** Cllr Phillips to check the type of card that NatWest has provided

The remaining Action Points are with Ward Cllr Hammond who was unable to attend this Meeting due to Annual Leave, and they will be followed up separately by the Clerk.
ACTION: Clerk to liaise with Ward Cllr Hammond.

2025.83 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting.
Ward Cllr West provided the following update;

- The anticipated negative impact on ERYC's budget from the [Fair Funding Review 2.0](#) has been confirmed. This will see renewed pressure on Departments to reduce costs, which could involve a freeze on recruitment combined with a reduction in management headcount. At the same time, additional resources will be required for Adult Social Care following the "Inadequate" rating from the [Care Quality Commission](#) (CQC) in October 2025.

2025.84 Finance

- (a) *To review and approve the Accounts, Bank Statement and Bank Reconciliation*
The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Phillips and Richardson
- (b) *To approve the Schedule of Payments, including the Clerk's Salary and Expenses*
The Schedule of Payments was reviewed and approved by Cllrs Phillips and Richardson

Clerk	Clerk's Salary (Nov)	(Redacted)
Clerk	Clerk's Salary (Dec)	(Redacted)

- (c) *To agree a transfer from the Current Account to the Savings Account*
RESOLVED: A transfer of £5,000 from the Current Account to the Savings Account was proposed by Cllr Crabtree and seconded by Cllr C.Bird with all in favour.
ACTION: Clerk to process the transfer as soon as possible
- (d) *To agree and sign the 2026-27 Precept Demand*
RESOLVED: The Precept for 2026-27 will see a small increase from £6,700 to £7,000 in order to offset the expected increases in staffing, insurance and regulatory costs. The increase was proposed by Cllr Phillips and seconded by Cllr C.Bird with all in favour.
ACTION: Clerk to submit the Precept Demand form to ERYC before 16th January
- (e) *To agree a donation to the meeting venue for room hire*
An amount of £100 in respect of room hire at the current venue, together with an amount of £200 in respect of the use of Nunburnholme Church by the Parish Council, was proposed by Cllr C.Bird and seconded by Cllr Crabtree with all in favour.
ACTION: Clerk to receive invoices from, and facilitate payments to, both venues

Initials: *AA*



2025.85 Councillors' Reports

To received updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that decisions cannot be made during this item.**

- Cllr Halkon noted the e-mail received from [ValeWatch](#), with some Members advising that they were already part of this scheme and recommending it

ACTION: ValeWatch to be advertised on the parish noticeboards and mention of it to be made to people who may benefit from membership

- Cllr Halkon reported that a "Passing Place" sign was in the hedgerow at a point approximately 150 yards along Back Lane from where it meets Nunburnholme Hill

ACTION: Ward Cllr West to report this matter to ERYC Highways

- Cllr Halkon also noted flooding at the bottom of Nunburnholme Hill

ACTION: Cllr Richardson to send Ward Cllr West a proposal for a longer-term solution

- Cllr Richardson had visually inspected Jubilee Wood and noted that some maintenance will be required during the Summer months

2025.86 Clerk's Report

To receive updates from the Clerk.

The Clerk noted that a change of e-mail address will be needed to comply with Assertion 10 of the 2025-26 AGAR, part of which stipulates that Smaller Authorities must use an authority-owned e-mail address and must stop using Hotmail, Outlook, Gmail or the like.

ACTION: Clerk to assess the free .gov.uk e-mail provision from Parish Online and report back to Members at the Ordinary Meeting in March

2025.87 Date of Next Meeting

(a) To agree that the next Ordinary Meeting will be held on Thursday 5th March 2026 at the Madhyamaka Kadampa Meditation Centre, Kilnwick Percy

RESOLVED: The next Ordinary Meeting will be held on **Thursday 5th March 2026 at 7:00pm at the Madhyamaka Kadampa Meditation Centre, Kilnwick Percy**

(b) To note any items for inclusion on the Agenda for the next Meeting

ACTION: Clerk to receive items for inclusion and add them to the Agenda

The Meeting closed at 8:10pm.

Signed to confirm that the above Minutes are a true and accurate record of the Meeting:

Date: Thursday 5th March 2026.

Cllr H. Halkon, Chair of Nunburnholme with Kilnwick Percy Parish Council.