



# Nunburnholme with Kilnwick Percy Parish Council

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An Ordinary Meeting of Nunburnholme with Kilnwick Percy Parish Council was held on **Thursday 24<sup>th</sup> July 2025** in Nunburnholme Church.

Present: Cllrs Halkon, C. Bird, R. Bird, Crabtree, Philips and Richardson  
Ward Cllr West  
The Clerk  
1 member of the public

The Minutes from this Meeting appear below.

## Minutes

### 2025.41 **Chair's Welcome**

The Chair welcomed everyone to the Meeting.

### 2025.42 **Apologies**

*To receive and agree or note apologies for absence from the Meeting.*

- Apologies had been received from Cllr Danter which were noted
- Apologies had also been received from Ward Cllrs Cary and Hammond

### 2025.43 **Declaration of Interest**

- (a) *To receive Declarations of Pecuniary and Non-Pecuniary Interest in any Agenda item*  
There were no Declarations of Interest
- (b) *To note any Grants of Dispensation*  
There were no Grants of Dispensation

### 2025.44 **Public Participation**

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council.

### 2025.45 **Minutes**

- (a) *To adopt the Minutes of the Ordinary Meeting held on Thursday 19th June*  
The Minutes of the Ordinary Meeting held on Thursday 19<sup>th</sup> June were agreed to be a true and accurate record of the Meeting and were signed by Cllr Halkon.
- (b) *To consider any matters arising from the Minutes of the above Meeting*
  - Cllr Halkon noted that the salt bin had been moved
  - ACTION: Ward Cllr West to follow up with ERYC Highways regarding missing road signage on Featherbed Lane and Lowfield Lane

Initials:



**2025.46 Ward Councillors' Reports**

*To receive a report from the Ward Councillor(s) present at the Meeting.*

Ward Cllr West provided the following updates;

- Two parts of the footpath along Town Street had been noted, one where a hedge is in need of cutting back to create space and one where the kerb is crumbling
- A new initiative has launched to control litter in areas where littering is an ongoing problem. This will be carried out by a third party company with a revenue sharing arrangement
- The Local Waste Strategy is approaching renewal and a number of options are being considered including a Deposit Return Scheme at local shops

Cllr C. Bird asked Ward Cllr West for an update on the Mayor of the Hull and East Yorkshire Combined Authority who had been elected on 1<sup>st</sup> May 2025

**2025.47 Finance**

(a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*

The Accounts, Bank Reconciliation and Schedule of Payments were reviewed and approved by Cllrs Philips and Richardson

(b) *To approve any receipts for expenditure*

The receipts for expenditure were approved by Cllrs Philips and Richardson

Clerk	Clerk's Salary (April May June)	Redacted
ERNLLCA	Membership Fee 2025-26	£315.59
Emma Fletcher	Internal Audit Fee	£175.00

(c) *To approve the Clerk's salary and Working From Home payments*

The Clerk is now able to process salary, Working From Home and expenses payments, and will pay salary and Working From Home each month, with expenses claims submitted at each Meeting for approval prior to payment

**2025.48 Stone Sarcophagus at St James' Church**

*To receive any updates from correspondence regarding the proposed reburial of the stone sarcophagus.*

RESOLVED: Ward Cllr West had received a similar response to that previously received by the Parish Council and the decision not to proceed with a legal challenge due to the potential costs involved was reaffirmed.

**2025.49 Humber Forest**

*To discuss the e-mail received from the Humber Forest Project Officer regarding increasing tree cover and improving the local environment.*

RESOLVED: No action is to be taken on this item.

Initials:

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**2025.50 Councillors' Reports**

*To received updates from Councillors on any urgent issues which have arisen since the Agenda was published.*

- Cllr Halkon noted an area of crumbling concrete along Church Lane  
ACTION: Ward Cllr West to report this to ERYC Streetscene  
Cllr Halkon also noted the recent amendment to the Planning Application at Kilnwick Percy Resort & Golf Club which reduces the proposed number of new lodges from 30 to 28
- Cllr Richardson advised that he will follow up on the water sampling of The Beck, and that the foliage growth in Jubilee Wood will be checked
- Cllrs C. Bird and R. Bird asked whether a small area of verge could be removed on Millington Lane. The location is <https://what3words.com/walked.alienated.petulant>  
ACTION: Ward Cllr West to enquire about verge hardening for that area of verge
- Cllr R. Bird noted that ERYC had been checking salt bins in the area early this year
- Cllr C. Bird advised that rogue works had been calling on local households and that people should remain vigilant

**2025.51 Clerk's Report**

*To receive updates from the Clerk.*

The Clerk presented the figures from the Explanation of Variances report of the 2024-25 AGAR to illustrate where income or expenditure had changed since the 2023-24 Return.

**2025.52 Date of Next Meeting**

- (a) *To agree that the next Ordinary Meeting will be held on Thursday 4<sup>th</sup> September*  
RESOLVED: The next Ordinary Meeting will be held on **Thursday 4<sup>th</sup> September at 7:00pm** in Nunburnholme Church
- (b) *To note any items for inclusion on the Agenda for the next Meeting*  
ACTION: Clerk to receive items for inclusion and add them to the Agenda

Signed to confirm that the above Minutes are a true and accurate record of the Meeting:

\_\_\_\_\_ Date: Thursday 4<sup>th</sup> September 2025

Cllr H. Halkon, Chair of Nunburnholme with Kilnwick Percy Parish Council