



Nunburnholme with Kilnwick Percy Parish Council

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An Ordinary Meeting of Nunburnholme with Kilnwick Percy Parish Council were held on
Thursday 19th June 2025 in Nunburnholme Church.

Present: Cllrs Halkon, Richardson, Crabtree, R. Bird, Danter
Ward Cllr Hammond
The Clerk
1 member of the public

The Minutes from this Meeting appear below.

Minutes

2025.25 Chair's Welcome

The Chair welcomed everyone to the Meeting

2025.26 Apologies

To receive and agree or note apologies for absence from the Meeting.

- Apologies had been received from Cllrs Phillips and C. Bird which were noted
- Apologies had also been received from Ward Cllrs Cary and West

2025.27 Declaration of Interest

(a) To receive Declarations of Pecuniary and Non-Pecuniary Interest in any Agenda item

There were no Declarations of Interest

(b) To note any Grants of Dispensation

There were no Grants of Dispensation

2025.28 Public Participation

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council.

Initials:



2025.29 Minutes

- (a) *To adopt the Minutes of the Annual Parish Meeting and the Annual Parish Council Meeting held on Thursday 8th May*

The Minutes of the Annual Parish Meeting and the Annual Parish Council Meeting held on Thursday 8th May were agreed to be true and accurate records of those Meetings and were signed by Cllr Halkon.

- (b) *To consider any matters arising from the Minutes of the above Meetings*

ACTION: Cllr Halkon to check whether the salt bin has been moved

ACTION: Cllr Richardson to carry out another cut of the vegetation around The Beck

ACTION: Ward Cllr Hammond to liaise with ERYC Highways regarding "Passing Place" signs on Featherbed Lane, a damaged "Passing Place" sign on Millington Lane, a missing "Passing Place" sign on Lowfield Lane, and the missing "Nunburnholme" sign on Butt Lane

ACTION: Ward Cllr Hammond to report potholes on Millington Lane between Rose Cottage and Beck Cottage

2025.30 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting.

Ward Cllr Hammond provided the following updates;

- Potholes on Long Hill have been repaired
- Back Lane (to Warter) is due to be repaired within the current financial year
- Patching works will be taking place on Nunburnholme Hill
- The temporary road closure and diversion at Woldgate would be followed up

2025.31 Finance

- (a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*

The Accounts, Bank Reconciliation and Schedule of Payments were reviewed and approved by Cllrs Richardson and Danter

- (b) *To approve any receipts for expenditure*

The receipts for expenditure were approved by Cllrs Richardson and Danter

ICO	Renewal of Data Protection Registration	£47.00
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- (c) *To approve the Clerk's salary and Working From Home payments*

This item was deferred until the July Meeting

2025.32 To review the AGAR 2024-25 Internal Auditor's Report


The Internal Auditor's Report was reviewed by all Councillors present at the Meeting.

2025.33 To approve and sign the AGAR 2024-25 Part 2 Certificate of Exemption

The Certificate of Exemption was approved by all Councillors present at the Meeting and was signed by Cllr Halkon and by the Clerk.

2025.34 To approve and sign the AGAR 2024-25 Section 1 Annual Governance Statement

The Annual Governance Statement was approved by all Councillors present at the Meeting and was signed by Cllr Halkon and by the Clerk.

Initials: 



Nunburnholme with Kilnwick Percy Parish Council

2025.35 To approve and sign the AGAR 2024-25 Section 2 Accounting Statements

The Accounting Statements were approved by all Councillors present at the Meeting and were signed by Cllr Halkon and by the Clerk.

2025.36 Planning Applications

- (a) *To receive the Notification of Decision for the recent Planning Application 25/00370/PLB Listed Building Consent for removal of bell and wind vane due to water damage to clock tower structure*

Madhyamaka Kadampa Meditation Centre, Kilnwick Percy Hall, Millington Lane, Kilnwick Percy, East Yorkshire YO42 1UF

The Notice of Decision to grant planning permission was noted by those present

- (b) *To discuss the following Planning Applications*

- i 25/00833/CM

Importation of inert fill for use in an improved restoration scheme

Partridge Hall Quarry, Londesborough Road, Burnby, East Yorkshire YO42 1RD

RESOLVED: The Parish Council requests a commitment from the applicant to maintain the road surface along Londesborough Lane especially Londesborough Hill

- ii. 25/01246/PLF

Erection of single storey extension to rear following demolition of existing conservatory and outhouses, construction of dormer to rear

Nunthorpe Cottage, Town Street, Nunburnholme, East Yorkshire YO42 1QY

RESOLVED: The Parish Council have a concern in relation to the drainage of foul and surface water and specifically where this water will drain to

ACTION: Clerk to enter details of each resolution onto the ERYC Planning Portal

2025.37 Stone Sarcophagus at St James' Church

To discuss correspondence received since the last Meeting regarding the proposed reburial of the stone sarcophagus.

RESOLVED: The Parish Council has opted not to proceed with a legal challenge due to the potential costs involved.

- Ward Cllr West had written to Jessica Gray and a response is awaited

2025.38 Councillors' Reports

To received updates from Councillors on any urgent issues which have arisen since the Agenda was published.

- Contribution to Jubilee Committee

Cllr Crabtree propose a grant of £250.00 Seconded by Cllr Danter. All in favour

RESOLVED: A grant of £250.00 will be made to the Jubilee Committee

- Water quality sampling is to be conducted in The Beck

- An advisory speed limit of 40mph between the top of Fishpond Hill and the bottom of Kilnwick Hill was suggested

Initials:



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2025.39 Clerk's Report

To receive updates from the Clerk.

There was no correspondence to be discussed at this Meeting.

2025.40 Date of Next Meeting

(a) *To agree the date of the next Ordinary Meeting*

RESOLVED: The next Ordinary Meeting will be held on Thursday 24th July

(b) *To agree the dates of Ordinary Meetings for the remainder of 2025-26*

RESOLVED: In addition to the above Meeting, Ordinary Meetings will be held on;

Thursday 4th September in Nunburnholme Church

Thursday 6th November in Nunburnholme Church

Thursday 8th January at the Meditation Centre, Kilnwick Percy

Thursday 5th March at the Meditation Centre, Kilnwick Percy

(c) *To note any items for inclusion on the Agenda for the next Meeting*

RESOLVED: Clerk to receive items for inclusion and add them to the Agenda

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Thursday 24th July 2025