



Nunburnholme with Kilnwick Percy Parish Council

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An Ordinary Meeting of Nunburnholme with Kilnwick Percy Parish Council was held on **Thursday 2nd July 2026** in St James' Church, Nunburnholme.

Present: Cllrs Halkon (Chair), C. Bird and R. Bird
Ward Cllrs Hammond and West
The Clerk
1 Member of the public

The Minutes from this Meeting appear below.

Minutes

The Meeting opened at 7:00pm.

2026.26 Chair's Welcome

Cllr Halkon welcomed everyone to the Meeting.

2026.27 Apologies

- apologies had been received from Cllrs Crabtree, Danter, Phillips and Richardson, which were noted
- apologies had also been received from Ward Cllr Cary

2026.28 Declarations of Interest

- (a) There were no Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item
- (b) There were no Grants of Dispensation

2026.29 Public Participation

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council under this Agenda Item.

2026.30 Minutes

- (a) The Minutes of the Annual Parish Council Meeting held on Thursday 7th May and the Minutes of the Extraordinary Meeting held on Wednesday 10th June were agreed to be true and accurate records of those Meetings and were each signed by Cllr Halkon
- (b) *To review the Action Points from the Minutes of the above Meetings*
NOTE: a page has been added to the Parish Council's website to facilitate the recording, reporting and ongoing management of local issues;
[Parish Matters - Nunburnholme with Kilnwick Percy Parish Council](#)
 - the Ward Councillors have reported those issues which had previously been identified and will update the Clerk with progress. Updates will be added to the above web page
 - the Clerk had paid the invoice for use of St James' Church

Initials:



- No further problems had been reported with missed collections of brown bins.
- ACTION:** Clerk to curate Councillor training information within a new page on the website
- the Clerk had processed a transfer of £2,000 from current account to savings account
- items had been added to the Agenda for this Meeting for the Emergency Plan and the Asset Register, and also for a damaged bench in Nunburnholme
- the Clerk had sent the letter regarding Humberhead Solar to the Planning Inspectorate

2026.31 **Ward Councillors' Reports**

Ward Cllrs Hammond and West provided the following updates;

- the resurfacing and road repairs to Nunburnholme Hill and Back Lane have been completed
- Cllr Halkon asked the Ward Cllrs to pass on thanks to ERYC Highways for the works on Nunburnholme Hill and Back Lane, and on the road between Nunburnholme and Warter
- ERYC have begun preparations for a new East Riding Local Plan
[Preparation begins on a new East Riding Local Plan](#)
- Public presentations have been requested from the developers of the proposed Humberhead Solar project. These are expected to be held locally in the Autumn on 2026
- a site meeting is to be arranged with ERYC Highways to visit Nunburnholme and examine the condition of the footpaths in the village

Cllr C. Bird noted two recent road accidents in the parish, and asked whether action was needed to prevent further repetition

ACTION: Ward Cllr Hammond to try and ascertain the causes of the two accidents, and to then liaise with ERYC and/or Humberside Police as appropriate

2026.32 **Finance**

- (a) The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs C. Bird and Halkon
- (b) The Schedule of Payments was reviewed and approved by Cllrs C. Bird and Halkon

Clerk	Clerk's Expenses (May)	£9.90
Nunburnholme PCC	Meeting Venue Hire	£200.00
ICO	Registration Fee 2026-27	£47.00
ERNLLCA	Membership Fee 2026-27	£305.20
Clerk	Clerk's Salary (May)	(Redacted)
Clerk	Clerk's WFH Allowance (May)	£17.00
E. Fletcher	Internal Audit Fee 2025-26	£175.00
Clerk	Clerk's Salary (June)	(Redacted)
Clerk	Clerk's WFH Allowance (June)	£17.00

- (c) *To review the balances of the current and savings accounts and to agree whether a transfer of funds is required*

RESOLVED: No transfer is necessary at this time

ACTION: Clerk to add this item to the Agenda for the next Ordinary Meeting

2026.33 **Annual Governance & Accountability Return (AGAR)**

To receive the Annual Internal Audit Report from the 2025-26 AGAR.

The Annual Internal Audit Report had been completed, with the only recommendation being to ensure that VAT reclaims are brought up to date and are then completed annually.

Initials:



2026.34 Planning

To consider the below Planning Applications;

26/00598/PLF

*Madhyamaka Kadampa Meditation Centre, Kilnwick Percy Hall, Millington Lane,
Kilnwick Percy, East Riding Of Yorkshire YO42 1UF*

*Siting of container and shed to rear car park and installation of 2 CCTV cameras
(Retrospective)*

RESOLVED: The below comment was agreed by a majority decision;

At an Ordinary Meeting held on Thursday 2nd July 2026, Nunburnholme with Kilnwick Percy Parish Council resolved to submit an objection to this Planning Application.

The Parish Council is of the opinion that the siting of both the container and the shed negatively impact the character of this Grade II* listed building.

The Parish Council has no objection to the two CCTV cameras.

26/00599/PLB

*Madhyamaka Kadampa Meditation Centre, Kilnwick Percy Hall, Millington Lane,
Kilnwick Percy, East Riding Of Yorkshire YO42 1UF*

*Listed Building Consent for the siting of container and shed to rear car park and installation of
2 CCTV cameras (Retrospective)*

RESOLVED: The below comment was agreed by a majority decision;

At an Ordinary Meeting held on Thursday 2nd July 2026, Nunburnholme with Kilnwick Percy Parish Council resolved to submit an objection to this Application for Listed Building Consent.

The Parish Council is of the opinion that the siting of both the container and the shed negatively impact the character of this Grade II* listed building.

The Parish Council has no objection to the two CCTV cameras.

26/01286/PLF

1 Rose Cottages, Millington Lane, Kilnwick Percy, East Riding Of Yorkshire YO42 1UE

*Erection of single storey extension to rear following demolition of existing and installation of 4
no. roof lights (part-retrospective)*

RESOLVED: The below comment was agreed by a unanimous decision;

Nunburnholme with Kilnwick Percy Parish Council has no objection to this Planning Application and adopts a Neutral position.

ACTION: Clerk to submit each of the above comments on the ERYC Planning Portal

2026.35 Repairs to bench

To consider the refurbishment of a bench adjacent to the bus shelter in Nunburnholme.

NOTE: ERYC Highway Maintenance had been consulted regarding ownership of and responsibility for the bench, and had confirmed it is not owned or maintained by ERYC.

RESOLVED: A budget of £200 for materials, fixings and preservative was proposed by Cllr Halkon, seconded by Cllr R. Bird with a majority in favour.

Initials:



2026.36 **Review of Emergency Plan**

To initiate a review of the Emergency Plan.

ACTION: Clerk to make minor changes to the Emergency Plan and to then circulate to Members for confirmation of the details shown.

2026.37 **Review of Asset Register**

To initiate a review of the Asset Register.

ACTION: Clerk to circulate the current version of the Asset Register to Members, and to receive any required updates together with What3Words locations and photographs where appropriate.

2026.38 **Date of next Meeting**

(a) *To agree that the next Ordinary Meeting will be held on Thursday 3rd September 2026*

RESOLVED: The next Ordinary Meeting will be held on **Thursday 3rd September 2026** at **7:00pm** in **St James' Church, Nunburnholme**.

(b) *To note any items for inclusion on the Agenda for the September Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

- Transfer between bank accounts
- Review of Emergency Plan
- Review of Asset Register

The Meeting closed at 8:40pm.

Signed to confirm that the above Minutes are a true and accurate record of the Meeting:

Date: Thursday 3rd September 2026

Cllr Helen Halkon, Chair of Nunburnholme with Kilnwick Percy Parish Council