59 Eastfield Road, Driffield, East Yorkshire YO25 5EZ
Telephone: **07832 688032**
e-mail: Clerk@NunburnholmeKPParishCouncil.gov.uk
Website: https://nunburnholmewithkilnwickpercyparishcouncil.eastriding.gov.uk

An Ordinary Meeting of Nunburnholme with Kilnwick Percy Parish Council was held on **Thursday 3rd September 2026** in St James' Church, Nunburnholme.

Present: Cllrs Halkon (Chair), C. Bird, R. Bird, Crabtree, Danter, Phillips and Richardson
Ward Cllr West
The Clerk
2 Member of the public

The Minutes from this Meeting appear below.

# Minutes

The Meeting opened at 7:00pm.

2026.39 **Chair's Welcome**
Cllr Halkon welcomed everyone to the Meeting.

2026.40 **Apologies**
Apologies had been received from Ward Cllrs Cary and Hammond.

2026.41 **Declarations of Interest**
(a) There were no Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item
(b) There were no Grants of Dispensation

2026.42 **Public Participation**
One of the members of the public raised the issue of the lack of passing places on Millington Lane. This can result in vehicles having to reverse in order to allow vehicles travelling in the opposite direction to pass. The member of the public provided Councillors with photographs of the area to illustrate the issue, and also noted the speed at which some cyclists travel along the lane, as well as them riding side by side and cutting corners.
A number of road closures are planned for September, but these appear to be for broadband installation rather than for works to the road surface or verges.

2026.43 **Minutes**
(a) The Minutes of the Ordinary Meeting held on Thursday 2nd July were agreed to be a true and accurate record of that Meeting and were signed by Cllr Halkon
(b) *To review the Action Points from the Minutes of the July Meeting*
- a page has been added to the Parish Council's website to provide Councillors with a variety of resources from ERNLLCA, NALC and ERYC;
Parish Councillor Resources - Nunburnholme with Kilnwick Percy Parish Council

Initials:

- (carried forward) **ACTION**: Ward Cllr Hammond to try and ascertain the causes of the two recent accidents, and to liaise with ERYC and/or Humberside Police as appropriate
- the Clerk had added an item to the Agenda for this Meeting regarding whether a transfer between the bank accounts is required
- the Clerk had submitted the comments for each of the three planning applications on the ERYC planning portal
- the Clerk had updated the Emergency Plan and had circulated it to Members for review
- (carried forward) **ACTION**: Clerk to circulate the current version of the Asset Register to Members, and to receive any required updates together with What3Words locations and photographs where appropriate.
- the Clerk had added items to the Agenda for this Meeting to conclude the review of the Emergency Plan and to continue the review of the Asset Register

2026.44 **Ward Councillors' Reports**

(a) *To receive a report from the Ward Councillor(s) present at the Meeting*

Ward Cllr West provided the following updates;

- applications are invited under the Walking & Cycling Improvement Plan to create new paths which compliment existing walking and cycling routes
- information from routine gully cleaning will be gathered which will build up a database to direct future cleaning towards those gullies which block the most rather than clearing every gully with the same frequency
- Yorkshire Water have launched a Yellow Fish Campaign for surface water drains to remind people that the drain runs to a watercourse without being treated
- ERYC are aware of cracking to the road surface on Featherbed Lane and Millington Lane, but this is a problem across the county following the very dry Summer weather

Cllr Richardson asked Ward Cllr West if he could make enquiries about the water quality in the beck, as episodes of water discolouration had been noticed in recent weeks

**ACTION**: Ward Cllr West to raise this with the Environment Agency

(b) *To receive any updates on the Humberhead Solar project*

The developer has agreed to arrange public presentations in the local area, which are expected to be held in November. Further details are awaited regarding exactly which areas are proposed for solar panels, and which areas will host the environmental aspects of the scheme such as tree planting

2026.45 **Finance**

(a) The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Phillips and Richardson

(b) The Schedule of Payments was reviewed and approved by Cllrs Phillips and Richardson

| | | |
|---|---|---|
| Clerk | Clerk's Expenses (July) | £14.30 |
| Clerk | Clerk's Salary (July) | (Redacted) |
| Clerk | Clerk's WFH Allowance (July) | £17.00 |
| Clerk | Clerk's Salary (August) | (Redacted) |
| Clerk | Clerk's WFH Allowance (August) | £17.00 |

Initials:

(c) *To review the balances of the current and savings accounts and to agree whether a transfer of funds is required*
RESOLVED: A transfer of £2,000 from the current account to the savings account is to be made in early October following receipt of the second portion of the Precept
**ACTION**: Clerk to process the above transfer

2026.46 **Planning**

*To receive the Notifications of Decision for the below Planning Applications;*

*26/00598/PLF*
*Madhyamaka Kadampa Meditation Centre, Kilnwick Percy Hall, Millington Lane, Kilnwick Percy, East Riding Of Yorkshire YO42 1UF*
*Siting of container and shed to rear car park and installation of 2 CCTV cameras (Retrospective)*

*26/00599/PLB*
*Madhyamaka Kadampa Meditation Centre, Kilnwick Percy Hall, Millington Lane, Kilnwick Percy, East Riding Of Yorkshire YO42 1UF*
*Listed Building Consent for the siting of container and shed to rear car park and installation of 2 CCTV cameras (Retrospective)*

*26/01286/PLF*
*1 Rose Cottages, Millington Lane, Kilnwick Percy, East Riding Of Yorkshire YO42 1UE*
*Erection of single storey extension to rear following demolition of existing and installation of 4 no. roof lights (part-retrospective)*

The Clerk advised that each of the above applications had been approved.

2026.47 **Repairs to bench**

*To receive an update on the refurbishment of a bench adjacent to the bus shelter in Nunburnholme.*
**ACTION**: Cllr Richardson to proceed with the purchase of materials and repairs to the bench using the budget of £200 which was agreed at the July Meeting.

2026.48 **Review of Emergency Plan**

*To review the updates to the Emergency Plan.*
The Clerk noted that the requested changes to the Emergency Plan had been made.
**ACTION**: Clerk to send the updated Emergency Plan to ERYC and to upload the redacted version to the Parish Council website.

2026.49 **Review of Asset Register**

*To receive any updates to the Asset Register.*
**ACTION**: Clerk to circulate the current version of the Asset Register to Members, and to receive any required updates together with What3Words locations and photographs where appropriate.

Initials:

2026.50 **Date of next Meeting**

(a) RESOLVED: the next Ordinary Meeting of the Parish Council will be held on **Thursday 5th November 2026** at **7:00pm**
(b) To venue will change to **Madhyamaka Kadampa Meditation Centre, Kilnwick Percy** for the November, January and March Meetings
(c) **ACTION**: Clerk to receive items for inclusion and add them to the Agenda

The Meeting closed at 8:30pm.

Signed to confirm that the above Minutes are a true and accurate record of the Meeting:

_____ Date: Thursday 5th November 2026

Cllr Helen Halkon, Chair of Nunburnholme with Kilnwick Percy Parish Council

DRAFT