



Minutes of the Parish Council Meeting held on Thursday 29th February 2024 at 19:30 in Nunburnholme Church.

Present: Cllr Halkon, Richardson, R Bird, C Bird, Phillips, Danter and Crabtree. Ward Cllrs Hammond, West and Carey were also present.

OPEN FORUM

Nothing was discussed here.

Meeting started at 19:37 hrs.

PARISH COUNCIL MEETING

2024.16 WELCOME AND APOLOGIES

All Cllrs were present.

2024.17 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST

None.

2024.18 MINUTES OF THE MEETING HELD IN JANUARY

It was agreed that the minutes were a true and accurate record and signed by Cllr Halkon.

2024.19 WARD COUNCILLOR REPORT

Ward Cllr West noted that he had held meetings to discuss the flooding issue regarding Hessay Farm and Town Street. The ERYC strategy team have a scheme in the pipeline to look at the risk to Town Street and the adjacent properties from the Nunburnholme Beck sub-catchment.

The Living with Water scheme in Hull offers tips to assist with potential flooding. Further details can be found at <https://livingwithwater.co.uk/>

Cllr Halkon noted that the drains have collapsed at the Nunburnholme Hill junction. Ward Cllr West has already reported this and it should be covered under the Highways works due to commence next week.

Ward Cllr Hammond reported that ERYC have now set their budgets. There will be a 2.99% increase in council tax rates. ERYC are looking to enhance services which will include a verge restoration scheme and flood alleviation scheme. ERYC have budgeted £80,000 for 20 mph schemes under the 'twenty is plenty' project.

Operation Snap was launched in November 2023 by the Police and Crime Commissioner. Free dash cams were given to those who agreed to upload footage of speeding vehicles. Under this initiative, a third of those caught on the footage have had action taken against them.

2024.20 MATTERS ARISING (not covered elsewhere on the agenda)

Traffic Survey

Cllr Phillips has submitted further correspondence, and this is currently being reviewed.



ERYC website

The clerk confirmed that this has now been launched and the previous web designer has been told that they no longer require his services. The clerk noted her thanks to Sam at GeekPoint for all his support over the years. ACTION: Clerk to tailor the website and add relevant documents. ACTION: Clerk to change the web address on all PC documents.

Risk Assessment for the beck clearance

Following on from comments made during the public consultation, it was agreed that this work does not need to be carried out. The action will now be closed, and no further action will be taken.

Community Speed watch

It was discussed and agreed that this action be closed due to the desired location being unsuitable.

Emergency Plan

Cllr Crabtree gave the clerk his details in the meeting. ACTION: Clerk to publish completed plan and send to ERYC and all Cllrs.

2024.21 ACCOUNTS

The clerk had sent the accounts reconciliation, bank statements and schedule of payments prior to the meeting.

Samantha O'Connor – Clerk salary (January)
HMRC - Clerk PAYE contributions (January)
Samantha O'Connor - £9.90 (Clerks expenses)

Cllr Phillips and Crabtree signed the bank statements and accounts reconciliation spreadsheet.
Cllrs Halkon and C Phillips signed the invoices and schedule of payments.

2024.22 PUBLIC CONSULTATION OUTCOME REGARDING FLOOD, BECK CLEARANCE AND GRASS CUTTING

Cllr Phillips took notes during the meeting and will send these out with a list of identified actions.

Kilnwick Percy residents have now received a letter regarding flooding.

2024.23 COMMUNITY SPEEDWATCH

This had been covered under 'Matters Arising'.

2024.24 ANNUAL REVIEW OF HR POLICIES

The clerk noted that the PC are using the most up-to-date versions. She suggested that this annual task be removed from the diary of actions as ERNLLCA send out updated versions as and when they are produced. The clerk noted that she would bring any updated version to the PCs attention when relevant. All were happy with this moving forward. ACTION: Clerk to publish all policies on new website.

2024.25 2024/25 MEETING SCHEDULE

The clerk had sent this prior to the meeting. All agreed that the January meeting should always be in the second week. ACTION: Clerk to amend the schedule and publish on the website.



2024.26 ANNUAL REVIEW OF CLERK CONTRACT

The clerk had sent the updated version prior to the meeting. The only amendment made was the hourly rate. Cllr Halkon and the clerk both signed the contract.

2024.27 JUBILEE WOOD MANAGEMENT

The clerk had sought advice from ERNLLCA regarding the PCs responsibilities. Ward Cllr west had also sent information to assist in this.

It was discussed and agreed by all that as there was no immediate work identified from the tree surgeon, that Cllr Richardson would check the woods regularly and log all visits and any issues with the clerk. Cllr Richardson raised the point that not all issues may be apparent to him and an expert eye is still periodically needed. ACTION: Clerk to check with the insurers that the PC is covered under their current public liability. ACTION: Clerk to produce wording for a sign at the entrance, to include contact details.

Cllr Phillips noted that Bishop Burton college carried out work on a local wood as part of their coursework. It was suggested that the PC approach them and ask if they would like the opportunity to work on Jubilee Wood. ACTION: Clerk to contact Bishop Burton college.

2024.28 CORRESPONDENCE AND COMMUNITY ISSUES

The clerk asked Cllrs if they would be happy for her to set up a WhatsApp group for members. This will ensure a quick response to urgent matters. She noted that all matters should be documented on email first and foremost, but this was to ensure more pressing matters were dealt with in an expedited manner. All were happy for her to do this. ACTION: Clerk to set up WhatsApp group.

2024.29 DATE OF NEXT MEETING

The Annual Parish Meeting (APM) will be held on the 2nd May at 7pm, followed by the Annual Parish Council Meeting (APCM) at Nunburnholme Church.

There being no further business, the meeting closed at 20:33 hrs.

Signed as a true and correct record _____ Date _____