**Minutes of the Parish Council Meeting held on Thursday 6th March 2025 at 19:00 in Nunburnholme Church.**

Present: Cllrs Halkon, Danter, Phillips, Crabtree, Richardson, R Bird and C Bird were present. Ward Cllr West was also in attendance.

OPEN FORUM

None.

**Meeting started at 19:01 hrs.**

**PARISH COUNCIL MEETING**

2024.115 Welcome and Apologies – to include the clerks resignation

All Cllrs were in attendance.

The clerk had given the PC notice of her leaving the clerk role on the 9th of February and offered to stay for two months to allow a replacement to be found, meaning the 10th of April will be her last day of employment.

2024.116 Declaration of Pecuniary and Non-Pecuniary Interest

None.

2024.117 Minutes of Meeting Held in January

It was agreed that these were a true and accurate record of the meeting and were signed by Cllr Halkon.

Cllr Halkon also signed the hard copies of November, December and January’s minutes.

2024.118 Ward Councillor Report

Ward Cllr West noted that ERYC have set their precept rates now with an increase of 4.9%, 2% will be allocated to adult services and the remaining 2.9% will be allocated to general services. ERYC will have had an underspend of £450k at the start of 2025/26.

2024.119 Matters Arising (including outstanding actions not covered elsewhere on the agenda)

**Signage for entrance to Jubilee Wood**

The clerk handed the sign to Cllr Richardson to install.

**Speed sign locations**

Cllr Philips is to carry forward this action and provide an update at the next meeting. He noted that ERYC have already installed advisory speed limit signs as previously agreed. Ward Cllr West agreed to ask for additional signage at the junction of Featherbed Lane and the turning to Nunburnholme.

**Streetlights and correlating crime survey**

Cllr Halkon has still to receive the full copy of the survey.

**Draft a letter to ERYC accepting the road safety measures**

Cllr Philips to draft letter and circulate to Cllrs.

**Meetings at the Buddhist Centre**

Cllr Phillips has spoken to the Buddhist centre who have agreed that the PC can meet there for their November, January and March meetings. All agreed to move forward this.

**Ward boundary change** – Ward Cllr west noted that this is being reviewed as the population has increased since this was first set. Residents can see the review here: https://www.lgbce.org.uk/all-reviews/east-riding-yorkshire

2024.120 Accounts - to include annual rental payment to Church

The clerk had sent the accounts reconciliation, bank statements and schedule of payments prior to the meeting. The following payments had already been made in line with the PC Financial Regulations:

Jubillee Committee (annual donation under s.137 for 2025/26) - £250.00

Church (annual rental for 2025/26) - £250.00

Samantha O'Connor (clerk salary January)

HMRC (clerk PAYE January)

Samantha O'Connor (clerk salary February)

The accounts from January were also signed off.

2024.121 Signs for the Junction to Featherbed Lane/ B1246

This has been discussed under Matters Arising.

2024.122 Date for Clerk Interviews

It was agreed that these would be held at the Church, at 7pm on the 20th of March. The clerk agreed to email the current applicant so they could provide some background as to their experience and qualifications. The clerk asked if the PC would prefer that she stayed on until the 10th of April for the handover or take the 5.6 hrs holiday she will be owed and leave on the 3rd of April. It was agreed that this would be decided after the interviews.

Cllr C Bird volunteered to send the clerk advert to a resident group a Kilnwick Percy to garner interest. The clerk will send the advert with the amended closing date to Cllrs.

2024.123 Parish-Owned Bus Shelter Replacement Programme

ERYC Transportation Services have recently been successful in receiving a capital funding allocation from the Department of Transport (DfT) as part of the Council’s Bus Service Improvement Plan programme. One of the ways in which they would like to utilise this funding is to offer Town or Parish Council support to replace existing bus shelters that are in poor condition, or to install new bus shelters at stops where these currently don’t exist. A key requirement of this offer is that councils must be willing to take responsibility for the ownership, maintenance and cleaning of new or replacement shelters.

This was discussed and agreed that Cllr Halkon would look through the application.

2024.124 Relocation of Salt Bin

It was discussed and agreed that the salt bin should be moved to the cottages on Butt Lane so that residents can access it easily. ACTION: Clerk to speak to ERYC to see where it could be moved to.

2024.125 Planning Application:

*24/02618/PLF Erection of two storey extension and raised terrace to rear. Location: Whinny Hill Farm, Millington Lane, Kilnwick Percy, YO42 1TH.*

The decision by ERYC to refuse the application was read out by Cllr Halkon.

2024.126 Correspondence and Community Issues

Cllr Halkon attended the meeting in Driffield to meet ERYC department representatives. The Highways representative wasn’t in attendance, but she was able to speak to another ERYC officer. Andrew Addsion has since contacted her regarding the drainage issue at the bottom of Nunburnholme Hill where the second section of new road surface was laid after the drainage issues were supposed to have been sorted. Cllr Halkon also asked him to investigate the road condition of Back Lane.

Cllr Halkon will be carrying out the risk assessment for the control of vegetation on either side of the beck, shortly.

Cllr Richardson noted an increase in dog-fouling. It was suggested that a sign by purchased that asked owners to be more responsible as it is being left where children play. ACTION: Clerk to look at signage. ACTION: Clerk to request dog signs from the ERYC dog warden.

Cllr Phillips noted that the flood works had been carried out.

2024.127 Date of Next Meeting

8th May, 7pm at Nunburnholme Church. The APM will start at 7pm, followed by the APCM.

There being no further business, the meeting closed at 20:17 hrs.

Signed as a true and correct record \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_