**Minutes of the Parish Council Meeting held on Thursday 9th January 2025 at 19:00 in Nunburnholme Church.**

Present: Cllrs Halkon, Danter, Phillips, Crabtree, Richardson and C Bird were present. Ward Cllr West was also in attendance.

OPEN FORUM

None.

**Meeting started at 19:02 hrs.**

**PARISH COUNCIL MEETING**

2024.102 Welcome and Apologies

Cllr R Bird has given his apologies prior to the meeting. The clerk joined the meeting remotely, due to road conditions.

2024.103 Declaration of Pecuniary and Non-Pecuniary Interest

None.

2024.104 Minutes of Meeting Held in December and November

It was agreed that these were a true and accurate record of the meeting. ACTION: Clerk to get a signed copy at next meeting.

2024.105 Ward Councillor Report

ERYC are currently setting budgets for 2025/26.

The Do It for East Yorkshire grant funding has re-reopened.

Cllr Halkon attended the Barmby flood wardens meeting. The main issue raised was getting the roads cleared of debris in Autumn. Ward Cllr West noted the amount of work ERYC had already done at Burnby to minimise flooding there. A brief discussion was held about appointing a flood warden and it was agreed that this was not needed. ACTION: Clerk to respond to Hayton PC stating that as the PC already carry out flood prevention they will not be appointing a flood warden. The PC look forward to participating in the Hayton and Burnby flood committee when a meeting is next scheduled.

2024.106 Matters Arising (including outstanding actions not covered elsewhere on the agenda)

**Signage for entrance to Jubilee Wood**

The clerk has ordered the sign and will bring this to the next meeting.

**Speak to Environment Agency regarding re-routing the beck**

Cllr Halkon noted that this is on-going and is waiting for the formation of the flood committee by Hayton and Burnby PC.

**Re-filling of Salt Bins**

The clerk noted that she was having issues trying to report these but is currently liaising with ERYC regarding this.

**Streetlights and Correlating Crime Survey**

Cllr Halkon had received the title of the survey carried out by the ERYC Asset Management Team, and has asked for a full copy of the survey.

2024.107 Accounts – INCLUDING ANNUAL REVIEW OF DONATIONS

A brief discussion was held, and it was proposed by Cllr Phillips to continue with the donation to the Jubilee Committee, this was seconded by Cllr Danter and agreed by all.

The clerk had sent the accounts reconciliation, bank statements and schedule of payments prior to the meeting. The following payments had already been made in line with the PC Financial Regulations:

Samantha O'Connor – Repayment for ink cartridges, £66.89

Samantha O'Connor - Clerk salary (November)

HMRC - Clerk PAYE (November)

Samantha O'Connor - Clerk expenses (November)

Gallagher - Insurance renewal, £495.28

ERYC - Grounds maintenance, £240.95

Samantha O'Connor - Clerk salary (December)

HMRC - Clerk PAYE (December)

Samantha O'Connor - Repayment for jubilee wood signage, £14.28

ACTION: Clerk to get all financial documents signed at the next meeting.

2024.108 2025/26 Budgets

The clerk had sent a financial report prior to the meeting with the budget recommendations. Cllr C Bird proposed to accept the budgets, Cllr Crabtree seconded this, and all agreed.

2024.109 Precept

The clerk had sent a financial report prior to the meeting with the recommendation to keep the precept at the same amount. Cllr C Bird proposed to support this, Cllr Phillips seconded this, and all agreed. The form was then signed by Cllr Halkon and Cllr Danter, in the clerk’s absence. ACTION: Cllr Halkon to bring the hard copy of the precept form to the next meeting.

Cllr Phillips noted that the PC should consider the potential upcoming large expenditure on jubilee wood.

2024.110 Planning Application Checklist

During consideration of a recent planning application, concerns were raised about how the applicant can be contacted regarding a site visit when details aren’t given on the application. Ward Cllr West said he would investigate this. All were happy with the current checklist.

2024.111 B1246 Road Safety Concern

Cllr Phillips reported that he had had a meeting with Emily from ERYC which was very positive. She explained the restrictions of some of the PCs recommendations:

* Flashing speed limit signs are only permitted in 30mph zones or those with reduced traffic.
* Centre lining has the same restrictions.
* Skid warning markings are cost prohibitive.
* ERYC would review the existing junction signage (Featherbed Lane and the main junction of Kilnwick Percy towards the Golf Club) and add an advisory speed limit sign of 40 MPH as a deterrent.
* ERYC could also paint SLOW signs on the road.
* ERYC will check the flood warning signs near The Paddocks.
* The speed sign by Woldgate school has been installed by the contractors, but ERYC will ask if they can make this permanent.

Cllr Phillips proposed that the PC accept these suggestions and send a letter of thanks for positive engagement to Emily’s line manager. ACTION: Cllr Phillips to draft a letter.

2024.112 24/02321/PLF Change of use of agricultural field and the siting of two shepherd huts for use as holiday accommodation following demolition of timber shed. Location: The Paddocks, Millington Lane, Kilnwick Percy, YO42 1UF.

The decision by ERYC to approve the application was read out by Cllr Halkon.

2024.113 Correspondence and Community Issues

Cllr Phillips mentioned the drainage issue in Kilnwick Percy and agreed to forward historical emails to Ward Cllr West to progress.

Cllr Halkon noted that the passing place signs and the left-hand bend sign, on Featherbed Lane, are obscured by the hedges. Ward Cllr West agreed to deal with this.

Parish Open Door have emailed asking for nominations for community recognition groups. Cllrs were asked to consider this.

The clerk had forwarded to all Cllrs, the ERYC Consultation on Strengthening Standards and Conduct Framework for Local Authorities. Cllrs are invited to take part.

Cllr Richardson reported that he had been regularly carrying out checks on jubilee wood.

The clerk noted that at the last meeting it was mentioned that the PC might consider meeting at the Buddhist Centre again. ACTION: Cllr Phillips to speak to the manager and ask if a dedicated space would be possible.

Cllr Richardson asked about an additional salt bin near Bratt Wood cottages. ACTION: Clerk to ask ERYC to install one there.

2024.99 Date of Next Meeting

6th March, 7pm at Nunburnholme Church.

There being no further business, the meeting closed at 20:25 hrs.

Signed as a true and correct record \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_